MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Rm. 350, Buffalo, New York, on the 22nd day of March, 2018.

PRESENT: Robert Anderson, Chairman

Jerome D. Schad, Vice Chairman Karl J. Simmeth, Jr., Treasurer

Robert J. Lichtenthal, Jr., Deputy Director Joseph T. Burns, Secretary to the Authority

Terrence McCracken, Deputy Administrative Director

Russell Stoll, Executive Engineer

Paul Riester, Director of Administration

Karen Prendergast, Comptroller

Daniel NeMoyer, Director of Human Resources

Margaret Murphy, Associate Attorney

Darlene Sikorski-Petritz, Deputy Associate Attorney

Richard Planavsky, Chief Business Officer Manager/Budget Director

John Mogavero, Chemist/Chief WTPO Paul Whittam, Director of Water Quality

ATTENDEES:

Sean Dwyer Mike Wymer

David Harrington, WGRZ

Josh Bazan, WKBW

Dave Sommerville, WIVB

Paul Wolf, Buffalo Niagara Coalition for Open Government Ed McKee, Buffalo Niagara Coalition for Open Government Rich Bertrand, Buffalo Niagara Coalition for Open Government

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Governance Committee Meeting held on March 8, 2018.

III. - APPROVAL OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Governance Committee Meeting held on March 8, 2018.

IV. - REPORTS

V. - COMMUNICATIONS AND BILLS

VI. - UNFINISHED BUSINESS

VII. - NEW BUSINESS

A. Authorities Budget Office Submission of Summary Form, Mission Statement and Performance Measurements Report and General Review of the Proposed PARIS Filing

A proposed Summary Form, Mission Statement and Performance Measurements Report for the Authorities Budget Office were distributed to the Board.

Motion by Mr. Simmeth seconded by Mr. Schad and carried that a recommendation be made to the Board for the approval of submitting the Annual Evaluation Summary Form, Performance Measurements Report and Mission Statement to the Authorities Budget Office

B. Annual Investment Report and Recommendation of Approval to the Board of Commissioners

Bob Lichtenthal distributed a revised Annual Investment Report Fees and gave a summary to the Board with the changes and recommended that the Board approve this Report and the Annual Investment Guidelines

Drescher and Malecki also provided the Schedule of Cash and Investments.

Motion by Mr. Simmeth seconded by Mr. Schad and carried that a recommendation be made to the Board for the approval of the Erie County Water Authority's Annual Investment Report with Audit and the Annual Investment Guidelines

C. PARIS Filing – Recommendation to the Board of Commissioners

A proposed PARIS filing was distributed to the Board.

Motion by Mr. Simmeth seconded by Mr. Schad and carried that a recommendation be made to the Board for the authorization of the Public Authority Reporting Information System (PARIS) 2017 Annual Report to the New York State Authorities Budget Office

Summary Results of Confidential Evaluation of Board Performance

	i	Somewhat	Somewhat	l
Criteria	Agree	Agree	Disagree	Disagree
	#	#	#	#
Board members have a shared understanding	3		}	
of the mission and purpose of the Authority.				
The policies, practices and decisions of the	3			
Board are always consistent with this mission.				
Board members comprehend their role and		4		
fiduciary responsibilities and hold themselves	2	1		
and each other to these principles. The Board has adopted policies, by-laws, and	 			
practices for the effective governance,				
management and operations of the Authority	3			
and reviews these annually.				
The Board sets clear and measurable	 			
performance goals for the Authority that	3			
contribute to accomplishing its mission.	"			
The decisions made by Board members are	 			
arrived at through independent judgment and				
deliberation, free of political influence, pressure	2	1		
or self-interest.				
Individual Board members communicate	-			
effectively with executive staff so as to be well	3			
informed on the status of all important issues.				
Board members are knowledgeable about the				
Authority's programs, financial statements,	3	,	i	
reporting requirements, and other transactions.				
The Board meets to review and approve all				
documents and reports prior to public release	3			
and is confident that the information being				
presented is accurate and complete.				
The Board knows the statutory obligations of	_	1		
the Authority and if the Authority is in	3			
compliance with state law.				
Board and committee meetings facilitate open,	ایا			- 1
deliberate and thorough discussion, and the active participation of members.	3	1		
Board members have sufficient opportunity to				
research, discuss, question and prepare before	2	1]
decisions are made and votes taken.	-	,		
Individual Board members feel empowered to		· · ·		
delay votes, defer agenda items, or table		ļ	1	- 1
actions if they feel additional information or	3 [
discussion is required.		İ		
The Board exercises appropriate oversight of				
the CEO and other executive staff, including	ا م			1
setting performance expectations and	3		Į.	
reviewing performance annually.				
The Board has Identified the areas of most risk				
to the Authority and works with management to	3		-	
implement risk mitigation strategies before	١ ٢		-	l
problems occur.				
Board members demonstrate leadership and	3			İ
vision and work respectfully with each other.				

Name of Authority: Erie County Water Authority
Date Completed: March 8, 2018

MISSION STATEMENT

The mission of the Eric County Water Authority is to provide all of its customers a plentiful supply of safe, high quality and affordable drinking water through a reliable infrastructure.

LIST OF PERFORMANCE GOALS 2017:

The Authority believes its mission imposes a responsibility to provide our customers with a plentiful supply of safe, clean drinking water at an affordable rate, with outstanding service through dedication, professionalism and a progressive vision within a framework of a sound long term financial policy. The elements of that policy are:

- An unqualified commitment to meet all obligations to the bondholders in the full letter and spirit of the Authority's General Revenue Bond Resolutions and the covenants made therein;
- An integrated program of inspection, maintenance, repair, rehabilitation and capital improvements to insure the continued integrity of its infrastructure and facilities and the health of its customers;
- Control of expenditures to the fullest extent consistent with prudent management and responsible administration;
- 4. Provide the lowest possible rates and outstanding service which at the same time enables the Authority to meet its obligations and responsibilities to provide for adequate financial reserves and capital improvements.
- 5. In 2017 the Authority implemented a rate change in the tariff based on an exhaustive cost of service study performed by a national company Raeftalis. The changes included an infrastructure charge that was now based on meter size. Performance was measured by testing the new model to make sure the rates generated sufficient revenue to support the Authority Budget.

PERFORMANCE MEASUREMENTS 2017:

- 1.(a) Affirmation of credit ratings from bond rating firms
- 2.(a) Preparation of a capital budget for the coming year and the next succeeding four years which is reviewed by the Board.
- 3.(a) Financial statements consisting of a Balance Sheet, Income Statement, and an Investment Report are prepared monthly, usually within fifteen (15) days of the last day of each month.
- 3.(b) An independent audit firm retained to annually review and provide a report on the financial statements and expenditures at the end of the fiscal year.
- 3.(c) Various regular reports related to review and monitoring of the operating and capital improvement budgets by management, the Finance Committee and the Authority Board to allow for the containment of controllable expenses throughout the year.

PERFORMANCE MEASUREMENTS 2017 PERFORMANCE GOALS Page 2

4.(a) A series of budget hearings are held with each department head, the Executive Director, the Deputy Director and the Budget Director. A final annual operating and capital budget is reviewed, approved and adopted by the Board.

Additional Questions:

 Have the board members acknowledged that they have read and understood the mission of the public authority?

Yes, Board Members have acknowledged that they have read and understood the mission of the Authority. The Board Members have all signed the Acknowledgement of Fiduciary Duties and Responsibilities.

2. Who has the power to appoint the management of the public authority?

The Board of Commissioners hire the Secretary to the Authority, Executive Director, Deputy Executive Director, Executive Engineer, Comptroller, Attorney and Associate Attorneys.

3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority?

The Authority follows all applicable policies, rules and regulations of the New York State Civil Service Commission as overseen by the Erie County Department of Personnel.

 Briefly describe the role of the Board and the role of management in the implementation of the mission.

The Board is the governing body of the Authority and is responsible for periodically reviewing the Authority's mission, vision, and goals and accomplishments. The Board establishes policies to promote a plentiful supply of safe, clean drinking water with outstanding service at an affordable rate through the dedication and professionalism of the Authority's employees. The Board reviews the financial, legal and operational management reports and oversees the Authority's internal controls. Management has the task of implementing policies and procedures to achieve the Authority's goals and report on the status of them to the Board and Board Committees on a periodic basis. The Board oversees the fiscal stability of BCWA through the performance of various functions, including but not limited to, the following: Annual review of the budget and four year financial plans; approval of contracts that exceed \$5,000; approval of proposed collective bargaining agreements; approval of budget modifications in excess of approved thresholds; approval of the annual operating and capital budget and approval of capital borrowings.

. 5. Has the Board acknowledged that they have read and understood the responses to each of these questions:

Yes, the Board has acknowledged that it has read and understood the responses of each of these questions.

2017 Department Accomplishments

> Administration Department

- ➤ In 2017, after five years of aggressive public auctioning, disposals and housekeeping the Water Authority has revenues of \$2,327,801 from auctions and scrapping over one million pounds of durable metals.
- > The Authority has converted an out of date and expensive radio communication system within over one hundred vehicles in favor of a wireless push to talk phone system.
- In 2017, after three years of our ECWA Advance technology upgrades, the original contracts are now 89.61% complete with improvements proving significant. A new wide area network system will secure and increase the speed of base business applications with all locations.

> Distribution Department/Engineering Department

- Water main replacements took place along Clarence Center Road and Meadowbrook Road in the Town of Clarence, Lovejoy Street in the Village of Sloan, Highview Court, Exeter Court, Willow Court, Mayfair Court in the Town of Cheektowaga and Forest Stream Drive in the Town of Amherst. This work involved replacing old and failing cast iron water mains with new cement lined ductile iron water mains that will perform well for years to come.
- The ECWA worked cooperatively again with the Town of Cheektowaga to coordinate a road reconstruction project with a water main replacement to result in efficiencies for both entities.
- The rehabilitation of Pine Hill Pump Station was completed. The rehabilitation project included upgrades to the pumps, electrical system, HVAC, and numerous building improvements. The pump station along with an interconnection with the City of Buffalo will add additional redundancy to the ECWA distribution system.
- Sturgeon Point Raw Water Pump Station Rehabilitation work began on improvements that included the following: New raw water intake screens, general building improvements such as doors, windows, lighting, heating, and ventilation. Asbestos and lead paint removal and a new roof. Rehabilitation of the bridge crane; new pump discharge valves and piping. Demolishing the abandoned spray water pumps; rehabilitation or replacement of sluice gates; associated instrumentation, controls, and SCADA improvements; baffle wall installation in the wet well and replacement of Raw Water Pump Motor Controllers with Variable Frequency Drives (VFD). The improvements will help reduce maintenance issues within the facility and improve the operating conditions for the raw water pumps.
- Every year the ECWA rehabilitates water storage tanks, both in the leased managed and direct service areas. In 2017 the ECWA worked collaboratively with the Town of Eden to rehabilitate several water storage tanks in the town, which resulted in efficiencies for both entities to ensure that tanks are being properly maintained. In addition to the tank coating

rehabilitation, there are improvements made to the tanks to make them safer for ECWA personnel to access and perform maintenance.

> Line Maintenance

- 2017 was a watershed year for the Line Maintenance as it marked the first complete year of using the Cityworks software package to manage the department's various work activities. In doing so we have achieved greater efficiency and accountability in identifying, assigning, completing and tracking the work activities of the 65+ employees in the department. As the critical mass of work performance data continues to grow and evolve, ECWA Management will be able to analyze the information to identify improvements in work flow and asset maintenance to achieve better cost efficiencies.
- Total overtime has been reduced by nearly 1500 man-hours (compared against the 3-yr historical average) in the two largest units within the Line Maintenance Department. Improved work order management, new equipment and increased employee training initiatives have contributed significantly to the reduction.
- > The 2017 summer hydrant preventative maintenance program was completed 8 weeks ahead of schedule. In doing so, Line Maintenance forces were able to begin the 2018 winter hydrant program early thereby achieving increased production in the large and small-valve preventative maintenance programs.

> Finance Department

- On January 1, 2017, a new rate schedule was implemented. The declining block rate structure and summer surcharges were eliminated, and separate rates were established for small and large meter customers. Even with slightly lower consumption, revenue results were within 1% of budgeted amounts.
- > The Business Office and Meter Shop worked together to develop new meter and register change criteria which will improve both reading and billing efficiency.
- Through enhanced safety measures and diligent claims management, our workers' compensation insurance premium has decreased 8.5% from its highest level in 2015/2016.
- Our Cash Manager has been named to the Western Region Council of the New York State Government Financial Officers Association.
- In October of 2017, the national Government Finance Officers Association awarded the Authority the Certificate of Achievement for Excellence in Financial Reporting for its 2016 Comprehensive Annual Financial Report.

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> Human Resources Department

- In 2017, the Human Resources Department coordinated the efforts of an ECWA Management team that successfully negotiated a new five-year collective bargaining agreement with our employees who are represented by the CSEA. The terms of this new agreement allow ECWA management greater flexibility for scheduling of CSEA members.
- > This new agreement also recognizes the changing forms of American families and provides represented members with no changes to the formulas used for calculating insurance premiums, while also providing reasonable annual wage increases.
- > One notable and important aspect of these negotiations was the spirit of mutual respect and professionalism which was maintained between the parties throughout our discussions. This respectful and professional environment was a key factor in quickly completing these negotiations.
- Recognizing the possible threats that the ECWA, and every workplace, may face from a variety of sources, the Human Resources Department has worked with the Deputy Administrative Director to hire and integrate a Security Officer directly into our workforce.
- > This Security Officer's first priority has been to reach out to law enforcement agencies such as Homeland Security, the FBI, the State Police Counter Terrorism unit and local law enforcement agencies. Some of the agencies have already been brought through our facilities and have offered insights on better securing these facilities and our employees who work there.
- > This direct interaction with national security agencies, as well as state and local law enforcement will bring a new, unprecedented level of security and preparation to the Authority.
- For 2017 the ECWA conducted approximately 14,347 hours of employee training in diverse topics such as Ergonomics, Hydraulics, Asbestos, Confined Space Safety, Chlorine handling, Bacteria Sampling and First Aid

> Information Technology Department

Van de Water Control and Server Room:

As part of the ECWA Advance SCADA project a new Control room and IT server room were constructed using existing space at our Van de Water treatment plant. IT and Hi-Tech Services were instrumental in setting up a state of the art Control area utilized by both the Production and Distribution Departments.

- Three 65" wall mounted monitors and two 24" desk monitors are shared between operators allowing them to view all three SCADA systems, and operator desktops in a variety of combinations on any of these screens. The design of the control room enables one, two, or three operators control of both plant systems and the distribution system along with other day-day operations including water quality, video and door access monitoring.
- The Server room was equipped with redundant storage area networks, servers, and software supporting the operations in the control room and enabling secure access to the SCADA systems and other software from anywhere on the wide area network using secure terminals or Thin Manager software.
- Access to the HSQ Distribution SCADA system was also provided in the new control room so that both new and old systems could be operated simultaneously by the same operators during the transition period.
- Networking, storage, server equipment, operating systems, Thin Manager, and supporting software was installed and configured by Hi-Tech Services and IT staff. SCADA software was installed on top of this infrastructure by Kaman with the help of Hi-Tech Services. Laptops and Thin Manager software providing secure anywhere access to all SCADA systems were setup and installed by IT staff with the help of Hi-Tech Services. Access to the HSQ SCADA system was provided by Hi-Tech Services with the help of instrumentation.

Wireless Access Point/IP Camera Project - Sturgeon Point Plant (out Buildings):

➤ In preparation for the Plant/Pump Station PM portion of the ECWA Advance Project, IT configured wireless access points for use in all Sturgeon Point out buildings. This allows ECWA staff to utilize mobile devices in any building on the Sturgeon Point grounds to view work orders and enter data directly into Cityworks. These access points will also allow permitted individuals to perform SCADA operations from anywhere in the plant. This was a collaborative effort involving Hi-Tech Services, Ferguson Electric, the ECWA Electrical Engineer and IT staff. The IP security camera project replaced outdated coaxial, low resolution cameras, with IP connected, high resolution cameras, giving us a crystal clear picture. This was a collaborative effort involving Hi-Tech Services, Ferguson Electric, Simplex Grinnell, ECWA Electrical Engineer and IT staff.

Networking SCADA Pump Stations and Tanks:

- > The wide area network infrastructure was extended to include the distribution pump and tank stations. IT managed routers on premises at each site enables secure network access through primary and secondary means. Currently high-speed primary network access is achieved using the Verizon Private Network over cellular while secondary communications are ready to be implemented as soon as radios are installed at each site. Several sites have been deployed on this new infrastructure and the rest are scheduled to be implemented.
- Multiple radio technologies were tested for use as a secondary communications link to the stations. One has been ruled out as a contender for implementation while another has been

determined to function well and at high speeds but utilizes public frequencies. A third radio technology that is both high-speed and utilizes private frequencies is currently under consideration.

Network configuration, testing, and implementation was performed by Hi-Tech Services and IT staff. Network specifications were delivered to Kaman for the configuration of SCADA related hardware. A secondary radio configuration and testing was performed by Instrumentation, EMA, and Hi-Tech Services.

Customer, Media, and Health Care facilities alerting system:

A Customer alert system was implemented that sends alerts entered by Dispatch to customers, media, and health care facilities. Contact databases were created and integrated into the ECWA web site's customer portal so customers can maintain their own text, phone, and email contact methods. Λ separate portal was developed for the registration and maintenance of Health Care Facilities' contact information and methods. Customers can sign up for alerts using an external signup form hosted by IVR Technologies or through their own customer self-service portal on the ECWA web site. Health Care Facilities can sign up through the ECWA web site. Databases were created and maintained by ΓΓ and Hi-Tech Services. The media contact list is maintained in the IVR Technologies software by Zeppelin Communications PR firm. The customer portal and health care facility portals were developed by Hi-Tech Services. The alert entry method used by dispatch was developed by Hi-Tech Services. Customer and health care facility alert transmission is provided by software hosted by IVR Technologies. Integration with the alert message transmission software was developed by Hi-Tech Services.

Enhancements to the ECWA Web GIS:

➤ Based on feedback from users, additional functionality was added to the ECWA Web GIS to help increase productivity. A 'Print' tool was added that allows users the ability to create paper or .pdf maps of any location within the ECWA water distribution system. Users also requested that they be allowed to 'Zoom To' specific features (ECWA Detail Grid, Municipality or ECWA Facility), which helps them to quickly navigate the vast ECWA service area.

Completion of Mapping the Town of Aurora Takeover:

All surface features (valves, hydrants, etc.) were located with RTK GPS receiver, features were plotted in a copy of the GIS database, detail sheets were created for the takeover (AUIN-928-1301) and the water system improvements contract (AUIN-928-1601) that accompanied the takeover. As soon as the time line for the takeover is finalized the master GIS database will be updated with this information so that users will have access to the most current information in the takeover area.

Production Department

Production Engineering Department Electrical Engineering & Instrumentation Pump and Diesel Mechanics Control Operators – Distribution System

- STP 42" Distribution Line Emergency Repair/Replacement Project August 6, 2017. The entire ECWA organization responded to this major event along with key sub-contractors. All involved worked as a team for months. They worked long hours in difficult conditions to maintain the water supply to our customers while completing a temporary repair and ultimately replacement of a large section of the 42" distribution line. A major rework of the electrical system, plant service water and the 48" feed line to the East Clear well was also required. This project demonstrated the skill and dedication of the ECWA staff.
- > The Instrumentation Department was reinforced with the addition of two new assistant instrumentation technicians. They are undergoing rigorous training and have already begun filling a major need in the instrumentation department.
- > The department temporarily removed eighteen tanks from service; eight tanks in the spring and ten tanks in the fall. This was done to support construction projects and internal inspections on very rigorous schedules with limited staff.
- Instrumentation and Control Operations also supported multiple capital projects including; The EMA SCADA Transition Project, CityWorks Implementation, and a number of projects by towns and villages. They also relocated a 10° x 20° communications shelter from Windom Station to the Vukelic site in support of the EMA Microwave project. The shelter was refurbished, powered and rewired.
- The pump mechanics and instrumentation conducted major pump repairs and plant systems repairs at the Sturgeon Point plant while also supporting the ongoing OBG, Wendel, and Nussbaumer & Clarke projects there.

Sturgeon Point:

- > Settling Basins sludge scrappers slides were repaired and replaced for all five basins.
- Installation of two new traveling screens, upgrading of raw water pumps motor controls having VFD controller to increase pump efficiencies.
- > Removal of the accumulated zebra mussels from the intake structure and chemical diffuser.

- Installation of new backflow devices to prevent the contamination to the plant potable water supply.
- > Improvements to the various chemical feed systems:
 - Caustic Soda new pumps, chemical feed line to the delivered 42" water main and Scada pacing to maintain proper dosing.
 - Potassium permanganate three new tanks, pumps, educator, chemical lines and Scada upgrades
 - · Fluoride two new bulk chemical tanks and Scada upgrades.
- Install of Fire/Chlorine alarm system for the entire facility. The facility system will alert all on site of a fire and/or chlorine leak to evacuate to a safe area.

Van de Water

- > Advance Phase I upgrading the distribution system into the IFix system.
- Re-location of distribution and control operation to a new control room to housing the treatment and distribution Scada systems.
- > Re-built of the 20-year-old chlorine system, five new chlorinators installed.
- > Fluoride install of a new bulk chemical tank with Scada upgrades.
- > An upgrade and relocation of the plant Control Room PLC to the new Control area.
- Communication improvements Scada and Authority network operation operate on a Thin Client operating system compared to stand-only computer network enhances mobility and for accessing the network with WiFI.
- > Upgrading of the Sludge Holding tank mixer and Scada operation.

➤ Water Quality Department

> ECWA's Water Quality Department insured that all of its regulatory compliance requirements were met during 2017. All of the water quality results in the water system were within their acceptable limits. There were no maximum contaminant level (MCL) violations during 2017.

- During 2017 ECWA completed its sampling and testing for Cryptosporidium in compliance with the EPA's Long Term 2 Enhanced Surface Water Treatment Rule Regulation.
- In 2017 the Department of Water Quality along with the departments of Production and Engineering began a review of the Authority's Corrosion Control Treatment Program in a proactive effort to ensure optimal corrosion control within our water system. In conjunction with that study, we also purchased several water quality monitoring panels in 2017, which when operational, will provide real-time, on-line monitoring of our drinking water quality, in various parts of our water system, 24 hours a day.
- > ECWA's Water Quality Department along with other departments within the Authority, participated in the 2017 National Drug Take Back Day events assisting county, state and federal agencies in the collection and disposal of Opiods and other harmful drugs. This federal Drug Enforcement Agency directed effort is instrumental in taking these drugs off the street, away from public misuse and keeps them out of our drinking water supply.

ERIE COUNTY WATER AUTHORITY FEES 2017

M&T

Bond Fees

 Series 1998D
 6,000.00

 Series 2003F
 6,000.00

 Series 2008
 3,000.00

 Series 2016
 3,600.00

18,500.00

Environmental Facilities Corp

Admin Fee-Series 1998D Admin Fee-Series 2003F 8,437.00 7,157.00 15,594.00

M&T Custodian

574.93

Total

34,668.93

J:\CASHMGT\YEARLY\2017 Annual Report Fees

INVESTMENT GUIDELINES FOR THE ERIE COUNTY WATER AUTHORITY PURSUANT TO ARTICLE 9, SECTION 2925 OF THE PUBLIC AUTHORITIES LAW

I. SCOPE

These investment guidelines apply to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

These guidelines have been constructed pursuant to the laws detailed in Exhibit I.

II. OBJECTIVES

The primary objectives of the Authority's investment activities are, in priority order,

- to conform with all applicable federal, state and other legal requirements (legal);
- · to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- · to obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Deputy Director, who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Erie County Water Authority to operate effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. <u>DIVERSIFICATION</u>

It is the policy of the Erie County Water Authority to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. LIQUIDITY

Per the current Board of Commissioners Guidelines, unrestricted cash will be maintained at 20% of the Authority's budgeted gross revenues. These funds will be invested in accordance with the Authority's Investment Guidelines.

The Authority will maintain operating cash of \$4 million, which will be available on a daily basis. These funds should be in the Authority's NOW accounts or money market accounts for easy access. If the Authority is aware of an event for which additional operating funds will be required, this amount can be adjusted.

The remaining unrestricted cash may be invested until it is needed for operating expenditures. A cash flow schedule should be reviewed to determine how long the funds may be invested. Depending on the economic environment, it may be advantageous to invest these funds on a short term basis. They can then be reinvested periodically until the funds are required.

VII. INTERNAL CONTROLS

The Deputy Director is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

2

VIII. DESIGNATION OF DEPOSITORIES

The banks and trust companies authorized for the deposit of monies are:

Depository Name:

Key Bank of New York
Bank on Buffalo
JP Morgan Chase Bank
JPMorgan Securities LLC
M&T Bank
Manufacturers & Traders Trust Company/Wilmington Trust, NA
UBS Financial Services Inc.

IX. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, §10, all deposits of the Eric County Water Authority, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- By a pledge of "eligible securities" with an aggregate "market value" as provided by GML §10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the guidelines.
- At the time investments are made collateral requirements are established to
 protect the underlying investments. The collateral is monitored daily until
 the extinguishment of the investments.
- 3. Current market values will be reviewed monthly.

X. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by a third party, bank or trust company subject to written security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure the Authority's deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the

events which will enable the Authority to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Authority, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Eric County Water Authority or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the Authority, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Authority a perfected interest in the securities.

Securities issued in the Authority's name, for example commercial paper, will also be held by the custodian. These securities may not be released without prior written approval of the Authority.

XI. PERMITTED INVESTMENTS

All investments of the Eric County Water Authority shall comply with:

- 1) The Authority's bond covenants contained in the following:
- Fourth General Water Revenue Bond Resolution dated July 9, 1992
 - First Supplemental Resolution dated July 9, 1992 (Series 1992)
 - 1998 Supplemental Resolution dated August 28, 1997, September 25, 1997 and February 5, 1998
 - Supplemental Resolution dated April 30, 1998 (Series 1998D)
 - 2003 Supplemental Resolution dated October 31, 2002 (Series 2003F)
 - 2007 Supplemental Resolution dated August 16, 2007 (Series 2007)
 - 2008 Supplemental Resolution dated June 19, 2008 (Series 2008)
 - 2016 Supplemental Resolution dated August 30, 2016 (Series 2016)
- 2) Existing Statutory Law
- Recommendations of the New York State Comptroller and other applicable government agencies

Per the above, the Eric County Water Authority authorizes the Deputy Director to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs as follows:

- a) Moneys held in the Funds and Accounts in respect of the Series 1998D, 2003F, 2007, 2008 and 2016 bonds shall only be invested in the following obligations:
- Direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.
- 2) Obligations of any agency, subdivision, department division or instrumentality of the United States of America; or obligations fully guaranteed as to interest and principal by any agency, subdivision, department, division or instrumentality of the United States of America.
- 3) New Housing Authority Bonds issued by public agencies or municipalities and fully secured as to the payment of both principal and interest by a pledge of annual contributions under an annual contributions contract or contracts with the United States of America or any agency thereof; or Project Notes issued by public agencies or municipalities and fully secured as to the payment of both principal and interest by a requisition or payment agreement with the United States of America or any agency thereof;
- 4) Direct obligations of, or obligations guaranteed as to principal and interest by, any state or direct obligations of any agency or public authority thereof, provided such obligations are rated, at the time of purchase, in one of the two highest rating categories by at least two nationally recognized Bond Rating Agencies;
- 5) Bank time deposits evidenced by certificates of deposit and bankers' acceptances issued by any bank or trust company (which may include the Trustee with respect to any series of the Authority's bonds) which is a member of the Federal Deposit Insurance Corporation, provided that such time deposits and bankers' acceptance (a) do not exceed at any one time in the aggregate five percent (5%) of the total of the capital and surplus of such bank or trust company, or (b) are secured by obligations described in items (1), (2), or (3) above, which such obligations at all times have a market value (exclusive of accrued interest) at least equal to such time deposits so secured;
- 6) Repurchase agreements with any bank or trust company (which may include the Trustee with respect to any series of the Authority's bonds), which is a member of the Federal Deposit Insurance Corporation, which such agreements are secured by securities which are obligations described in items (1), (2) or (3) above provided that each such repurchase agreement (a) is in commercially reasonable form and is for a commercially reasonable period, and (b) results in transfer to the Trustee for the Authority's bonds or the Authority of legal title to, or the grant to the Trustee for the Authority's bonds or the Authority of a prior perfected security interest in, identified securities referred to in items (1), (2) or (3) above which are free and clear of any claims by third parties and are segregated in a custodial or trust account held by a third party (other than the repurchaser) as the agent solely of, or in trust solely for the

benefit of, the Trustee for the Authority's bonds or the Authority; provided that such securities acquired pursuant to such repurchase agreements shall be valued at the lower of the then current market value of such securities or the repurchase price thereof set forth in the applicable repurchase agreement; and provided that such repurchase agreements comply with the restrictions specified in Section XIV of these guidelines.

- 7) Obligations consisting of notes, bonds and debentures which are direct obligations of a solvent corporation existing under the laws of the United States or any state thereof, provided that such investments shall be rated in the two highest rating categories established by at least two nationally recognized bond rating agencies;
- 8) Commercial paper which is rated at the time of purchase in the single highest classification, "A-1+" by Standard & Poor's and "P-1" by Moody's Investor Services, and which matures not more than 270 days after the date of purchase. However, funds held with respect to the 1998D Series may not be invested in commercial paper;
- 9) Certificates or other obligations that evidence ownership of the right to payments of principal of or interest on obligations of the United States of America or any state of the United States of America or any political subdivision thereof or any agency or instrumentality of the United States of America or any state or political subdivision, provided that such obligations shall be held in trust by a bank or trust company or a national banking association meeting the requirements for a Trustee under the Authority's Bond Resolutions, and provided further that, in the case of certificates or other obligations of a state or political subdivision, the payments of all principal of and interest on such certificates or such obligations shall be fully insured or unconditionally guaranteed by, or otherwise unconditionally payable pursuant to a credit support arrangement provided by, one or more financial institutions or insurance companies or associations which shall be rated in the highest rating category by Moody's Investors Service, Inc. and Standard & Poor's Corporation, or, in the case of an insurer providing municipal bond insurance policies insuring the payment, when due, of the principal of and interest on municipal bonds, such insurance policy shall result in such municipal bonds being rated in the highest rating category by Moody's Investors Service, Inc. and Standard & Poor's Corporation;
- 10) Investment agreements rated, or the issuer of which is rated, in one of the two highest rating categories by at least two nationally recognized rating agencies and if rated by Moody's Investors Service or Standard & Poor's Corporation such investment agreements or the long term unsecured debt obligations of the issuer thereof must be rated in one of the two highest rating categories by the respective agency rating such investment agreements; and
- 11) Bonds, notes or other evidences of indebtedness rated "AA+" by Standard and Poor's Corporation and "Aaa" by Moody's Investor Services issued by the Federal National Mortgage Association (FNMA) or the Federal Home Loan Mortgage Corporation (FHLMC) with remaining maturities not exceeding three years. However, funds held with respect to the 1998D Series may not be invested in bonds, notes or other evidences of indebtedness issued

6

by FNMA or FHLMC;

- 12) Investments in a money market fund rated "AAAm" or "AAAm-G" or better by Standard & Poor's Corporation;
- 13) Such other investments with respect to any Series of Bonds as shall be specified in the supplemental resolution pursuant to which such Series of Bonds was issued.

All investment obligations shall be payable or redeemable at the option of the Erie County Water Authority within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Erie County Water Authority within two years of the date of purchase.

XII. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Erie County Water Authority shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the Authority conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Erie County Water Authority. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Deputy Director is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

If the Authority deems it advisable to retain an investment banker, broker, agent, dealer or other investment advisor or agent to transact business with the Authority, it shall establish criteria for said individuals or firms covering the quality, reliability, experience, capitalization, size and any other factors that at the time the Authority feels pertinent before qualifying said firm to transact business with the Authority.

The Authority must have discretion over all investment transactions and must be supplied with adequate documentation for each transaction. All agreements must comply with the Investment Advisor's Act of 1940 and applicable New York State and Federal laws. In addition, a separate agreement will be entered into with a third party custodian to hold all securities purchased by the investment advisor.

See Exhibit II for Authorized Financial Institutions and Dealers.

XIII. PURCHASE OF INVESTMENTS

The Authority shall enter into a written contract covering each investment made by

7

the Authority unless it shall determine by resolution that a written contract is not practical or that written contracts are not a regular business practice with respect to any specific investment or transaction.

The Deputy Director is authorized to contract for the purchase of investments:

- Directly, including through a repurchase agreement, from an authorized trading partner.
- By participation in a cooperative investment program with another authorized governmental entity pursuant to Section 1054 of the Public Authorities Law where the specific program has been authorized by the governing board.
- By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All investments in U.S. Government Securities shall be kept in "Book-Entry" form, and the securities may be retained by the banking institution involved. In such instances, the Authority shall have a duly executed agreement passing title to said securities to the Authority.

The written contract shall fully secure the Authority's financial interest in each investment except where these guidelines describe circumstances where the Authority's financial interest in any investment may be less than fully secured or collateralized.

Said contract shall recite the type and amount of collateral or insurance for each investment.

It shall establish a method of valuation of the collateral at not less than market value. The Deputy Director, or someone delegated to act in his behalf, shall monitor the valuation of the collateral security not less than once every six (6) months and keep a record setting forth the valuation of said collateral security.

All purchased obligations, unless registered or inscribed in the name of the Authority, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Eric County Water Authority by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, §10.

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The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the Authority, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities.

The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the Authority a perfected interest in the securities.

XIV. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- · No substitution of securities will be allowed,
- The custodian shall be a party other than the trading partner.
- Maximum dollars to be invested with each bank or Trust Company is \$30 million except for proceeds received from a banking institution or state authority in relation to issuance of Authority bonds.

XV. LOCKBOX

- 1. A written contract must be entered into for lockbox services.
- Customer water bill payments processed by a lockbox will be deposited into a Water System Revenue Account. This account will be collateralized in accordance with Section IX of these guidelines.

XVI. ON-LINE BANKING SERVICE AGREEMENTS

- The customer water bill payments made on-line with a service organization acting
 on behalf of the paying bank will be electronically transferred into the Water System Revenue
 Account. In addition, customer deposits will be transferred into the Customer Deposit
 Account. These accounts will be collateralized in accordance with Section IX of these
 suidelines.
- 2. A written contract must be entered into for the transmission of customer payments made on-line.

XVII. REPORTING

- 1. The Deputy Director of the Authority shall report to the Authority's Board on the investments of the Authority not less than once each month.
- 2. The independent accounting firm retained by the Authority to perform the yearly audit of the Authority's books and records shall audit the investments of the Authority and make its report available to the members of the Authority at the time the members conduct the annual review and approval of these investment guidelines.
- 3. The Deputy Director shall annually prepare for approval by resolution of the Authority an investment report which shall include these investment guidelines, any amendments to such guidelines since the last investment report, an explanation of these guidelines and amendments, the results of the annual independent audit of the schedule of investments, the investment income records of the Authority and a list of the total fees, commissions or other charges paid to each investment banker, broker, agent, dealer or advisor rendering investment associated services to the Authority since the last investment report. This investment report may be made a part of the Authority's annual report.
- 4. The Deputy Director shall submit the annual investment report to the Chief Fiscal Officer of the County of Erie and to the Authority Budget Office. Copies of this report shall be made available to the public upon reasonable request thereof.

10

APPENDIX A
Schedule of Eligible Securities
for Collateralization of Deposits

 (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.
 (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.
 (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
 (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.
 (v) Currency of the United State of America which constitutes legal tender.

EXHBIT I

The Erie County Water Authority Investment Guidelines have been constructed pursuant to the following laws:

General Municipal Law 10, 11 and 39
Banking Law 107a
Public Authorities Law 1055, 2824, 2890 and 2925
New York Office of the State Comptroller's Investment Guidelines
for Public Authorities (Advisory Only)
New York Office of the State Comptroller's Financial Management Guide
Erie County Water Authority Bond Covenants
Investment Advisor's Act of 1940

12

EXHIBIT II

Authorized Financial Institutions and Dealers:

Bank on Buffalo
Bank of New York
Capital Markets Advisors, LLC
Federal Home Loan Bank of New York
Fitch Ratings
Jefferies LLC
JPMorgan Chase Bank
JPMorgan Securities LLC
Key Bank of New York
M&T Bank
Manufacturers & Traders Trust Company/Wilmington Trust, NA
Moody's Investors Service
New York State Environment Facilities Corporation
Paymentus Corporation
Standard & Poor's Rating Services
UBS Financial Services Inc.
United States Treasury

ERIE COUNTY

WATER AUTHORITY
Schedule of Cash and Investments and Schedule of
Income from Cash and Investments for the
Year Ended December 31, 2017 and
Independent Auditors' Report

INDEPENDENT AUDITORS' REPORT

The Board of Commissioners Brie County Water Authority

We have audited the accompanying schedule of cash and investments of the Eric County Water Authority (the "Authority") as of December 31, 2017, and the related schedule of income from cash and investments (the "schedules") for the year then ended, and the related notes to the schedules.

Management's Responsibility for the Schedules

The Authority's management is responsible for the preparation and fair presentation of the schedules in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedules that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these schedules based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedules are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedules. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the schedules, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the schedules in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedules.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the schedule of cash and investments and schedule of income from cash and investments referred to above present fairly, in all material respects, the cash and investments of the Authority as of December 31, 2017 and income from cash and investments for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matter

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Eric County Water Authority as of and for the year ended December 31, 2017, and our report thereon, dated March 22, 2018 expressed an unmodified opinion on those financial statements.

March 22, 2018

-2-

ERIE COUNTY WATER AUTHORITY Schedule of Cash and Investments Year Ended December 31, 2017

	Fair Value	Amortized Cost
Working Funds		
Extension and improvement accounts:		
Money market funds	\$ 9,152,025	\$ 9,152,025
Certificates of deposit	5,490,921	5,490,921
US Treasury securities	6,851,323	6,847,503
Total extension and improvement accounts	21,494,269	21,490,449
Operating and maintenance accounts:		
DDA & NOW accounts	7,826,114	7,826,114
Money market funds	4,877,025	4,877,025
Certificates of deposit	1,849,000	1,849,000
US Treasury securities	9,909,380	9,908,440
Total operating and maintenance accounts	24,461,519	24,460,579
Customer deposit accounts:		
NOW accounts	285,532	285,532
Money market funds	564,252	564,252
Total customer deposit accounts	849,784	849,784
Employee withholding deposits;		
NOW accounts	31,829	31,829
Total employee witholding deposits	31,829	31,829
Total working fund investments	46,837,401	46,832,641
Fiscal Agent Funds		
Debt service reserve accounts:		
Money market funds	86	86
State and Local Government Series Treasury bonds	6,619,105	6,619,105
Total debt service reserve accounts	6,619,191	6,619,191
Deht service accounts:		
Money market funds	570,183	570,183
US Treasury securities	1,185,927	1,185,468
Total debt service accounts	1,756,110	1,755,651
Total fiscal agents funds	8,375,301	
A THE MEDICAL SECURES AND A SECURES AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SECURE AND A SE		8,374,842
Total	\$ 55,212,702	\$ 55,207,483

The accompanying notes are an integral part of these schedules.

ERIE COUNTY WATER AUTHORITY Schedule of Income from Cash and Investments Year Ended December 31, 2017

Working Funds:	
Extension and improvement account	\$ 87,720
Operating and maintenance account	134,101
Customer deposit account	512
Employee withholding deposits	4
Total income from working funds investments	222,337
Fiscal Agent Funds:	
Debt service reserve	166,216
Debt service	40,554
Total income from fiscal agent funds	206,770
Net increase in the fair market value of	
invéstments	5,233
Total income from investments	\$ 434,340

The accompanying notes are an integral part of these schedules.

ERIE COUNTY WATER AUTHORITY Notes to the Schedules of Cash and Investments and Income from Cash and Investments Year Ended December 31, 2017

1. ORGANIZATION AND FUNCTION OF THE AUTHORITY

The Eric County Water Authority (the "Authority") is a public benefit corporation created in 1949 by the State of New York for the purpose of constructing, operating and maintaining a public water supply for certain parts of Eric County.

The Authority operates its business activities on a direct service basis where the Authority owns the assets and is responsible for their operation, maintenance, improvement and replacement; on a leased managed service basis where the Authority is responsible for the operation and maintenance of the assets while the lessor is responsible for the improvement and replacement of assets; and on a bulk sales basis where the Authority contracts with the customer to provide water while the customer owns the assets and is responsible for their operation, maintenance, improvement and replacement as well as billings and customer collections.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Investments are made by the Authority in accordance with the Bond Resolutions relating to the Series 1998D, Series 2003F, Series 2008 and Series 2016 Bonds and investment guidelines. At December 31, 2017, the Authority had invested substantially all of its funds in the following:

Security	Interest Rate	
US Government obligations	1.01% - 3.09%	
Cash equivalents (incuding money		
market funds)	0.02% - 1.04%	
Certificates of deposit	0.90% - 1.65%	

Investments are carried at fair value for those investments subject to market forces and at amortized cost for investments not subject to market forces. The amortized cost recorded is either original cost (government obligations and asset-based securities) or face value (money market funds). Any premium or discount resulting from the purchase of government securities is included in cost and amortized into income over the term of the security.

Income from investments is recorded on the accrual basis and includes realized gains and losses from sales of investments.

3. FAIR VALUE MEASUREMENT

The Authority reports its fair value measures using a three-level hierarchy that prioritizes the inputs used to measure fair value. This hierarchy, established by GAAP, requires that entities maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The three levels of inputs used to measure fair value are shown on the following page.

Draft 3.21.18

- Level 1. Quoted prices for identical assets or liabilities in active markets to which the
 Authority has access at the measurement date.
- Level 2. Inputs other than quoted process included in Level 1 that are observable for the
 asset or liability, either directly or indirectly. Level 2 inputs include:
 - · Quoted prices for similar assets or liabilities in active markets;
 - Observable inputs other than quoted prices for the asset or liability (for example, interest rates and yield curves); and
 - Inputs derived principally from, or corroborated by, observable market data by correlation or by other means.
- Level 3. Unobservable inputs for the asset or liability. Unobservable inputs should be used
 to measure fair value to the extent that observable inputs are not available.

The Authority has the following fair value measurements as of December 31, 2017:

- Money market funds, DDA and NOW accounts of \$23,307,046 are values using quoted prices for identical assets in active markets (Level 1 input).
- Certificates of deposit of \$7,339,921 are values using quoted prices for identical assets in active markets (Level 1 input).
- US Treasury bills of \$15,071,714 and Treasury notes of \$2,874,916 are values using quoted prices for identical assets in active markets (Level 1 input).
- Treasury securities State and Local Government Series (SLGS) of \$6,619,105 are valued
 using quoted prices for similar assets or liabilities in active markets (Level 2 input).

Description	_	12/31/2017	 Level 1		Level 2	 Level 3
Money Market/DDA/NOW accounts	\$	23,307,046	\$ 23,307,046	\$	_	\$ -
Certificate of deposit		7,339,921	7,339,921		-	
US Treasury bills/notes		17,946,630	17,946,630		-	-
Treasury securities - SLGS	_	6,619,105	 		6,619,105	
Total	\$	55,212,702	\$ 48,593,597	\$_	6,619,105	\$

PARIS Public Authorities Reporting Information System

Authorities Budget Office

Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Annual Report Instructions

Section 2800 of the Public Authorities Law and Sections 30 and 859 of the General Markipai Law require public Authorities to file an Annual Report that includes information on their open as, finances, indebtedness, compensation and benefits, property transactions, internal control and other management activities, policies and governance practices.

The Annual Report tab should also be used to submit information required by Section 5 (Personnel Schedule) and 2896 (Property Report) as well as any additional information requested by and/or OSC.

To enter this information, select from the mean on the left.

The required information can be entered and saved, but the transport of the mornation contained in this submission is complete and accurate.

To submit this information, select and complete wai Report Sub.

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Page 1 of 2

New York State Comptroller THOMAS P. DINAPOLI

PARIS Public Authorities Reporting

Authorities Budget Office

Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMETTED

View Governance Information (Authority-Related)

Current Document List

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2 items for	md .		
Action	Document Name	Document Type	Date Attached
View	2017 Operations and Accomplishments.pdf	Operations and Accomplishing	03/16/2018
View	2017 Performance Measures Report.pdf	Measure and Report	2/16/2018

* Required Field

Operations and Accomplishments

* 1 Has the Authority prepared its annual report on the complishments for the reporting period as required by Section 2804 [PA]

• Yes O No

If Yes, provide the URL link the do ment be

http://www.ecwa.org/p_cations

- * 2 As required to the authority prepare an assessment of the effective of its internation to the effective of its internation of the effective of the internation of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effective of the effec
- ① Yes N

If Yes, pro the URL link the document below:

http://www.ech.cx/public.com

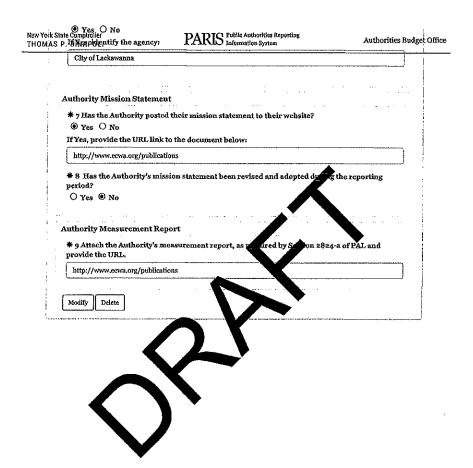
- * 3 Has the lead and partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?
- ⊕ Yes No
- * 4 Does the independent auditor provide non-audit services to the Authority? \bigcirc Yes $\ \, \Theta$ No
- fst 5 Does the Authority have an organization chart?
- Yes No

If Yes, provide the URL link to the document below:

http://www.ecwa.org/publications

6 Are any Authority staff also employed by another government agency?

https://portai.osc.state.ny.us/paris/tTFCgfiMe4BHvE7zjRTsow/tTFd5



PARIS Public Authorities Reporting

Authorities Budget Office

Eric County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

View Governance Information (Board-Related)

- * Required Field
- * 1 Has the Board established a Governance Committee in accordance v Section 2824(7) of PAL?
- Yes O No
- *2 Has the Board established an Audit Committee in according to with Section 14(4) of PAL?

 (a) Yes (C) No
- * 3 Has the Board established a Finance Committee in Lorday with Section 2824(8) of PAL?

 Yes O No
- *4 Provide a URL link where a list of Boar so liters can be add (including the name of the committee and the date established):

http://www.ecwa.org/about

- * 5 Does the majority of the pard m, the inde-indence requirements of Section 2825(2) of PAL?
- Yes No
- * 6 Provide a URL link to the tes of the Board and committee meetings held during the covered fiscal

http://www.ccwa.org/publica.cs

- $\ref{thm:property}$ Has the $\ref{thm:property}$ and made them available to Board members and staff?
- 1 Yes O No

If Yes, provide the a to the document below:

http://www.ecwa.org/publications

- # 8 Has the Board adopted a code of ethics for Board members and staff?
- Yes No

If Yes, provide the URL link to the document below:

http://www.ecwa.org/publications

- $\pmb{\#}$ 9 Does the Board review and monitor the Authority's implementation of financial and management controls?
- Yes No
- * 10 Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?

https://portal.osc.state.ny.us/paris/tTFCgflMe4Cx3PzUftKKBQ/tTFd5

Yes O No New York State Comprodler THOMAS P. DINAPOLI 11 Has the Board adopted p	PARIS Public Authorities Reporting Information System Indicines for the following in accordance with Section	Authorities Budget Office
* Salary and Compensa	tion	
● Yes ○ No		
* Time and Attendance		:
● Yes ○ No	,	<u>}</u>
* Whistleblower Protec	tion) :
● Yes ○ No		
* Defense and Indemni	fication of Board Members	
● Yes ○ No		ŗ
* 12 Has the Board adopte	d a policy prohibiting the extension of edit to .	d members and
staff in accordance with Sec	ction 2824(5) of PAL?	
● Yes ○ No		
# 13 Are the Authority's Bo forms in accordance with S		nit financial disclosure
● Yes ○ No		
* 14 Was a performance ev	valuation of the Lara eleted?	
⊕ Yes ○ No		
# 15 Was compensation pa contracts?	ld by thority in accordance with emplo	oyee or union
⊕ Yes O No		
# 16 Has the Board adopted employees?	or cional/additional compensation policy gov	erning all
O Yes ① N If Yes, pro A the URL lines	the document below:	
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New York State Comptroller THOMAS P. DINAPOLI PARIS Public Authorities Reporting

Authorities Budget Office

Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED **Board of Directors List** Enter all filled and vacant Board member positions. To enter a Board member, select To copy previously entered data into the current reporting period for editing, se New Copy Forward 3 items found Last Name First Name ointed by Term Exp. Date Action 04/27/2018 View Modify Delete Anderson Rober 04/27/2019 View Modify Delete | Schad View Modify Delete Simmeth Jr Karl 04/27/2020 3 items found

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PARIS Public Authorities Reporting Information System

scal Year End Date: 12/31/2017 atus: UNSUBMFTTED	
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♥ Required Field	<u> </u>
* Is the Board Member's position vacant?	
O Yes ① No	
* Member's Last Name	
Anderson	
* Member's First Name	
Robert	
Middle Initial	
* Term Start Date	
04/27/2015	MM/DD/YYYY
-4-11-10	
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* Term Kar action Dates Loose to (a) 4/4 2 9 O Serves at Parage of Area inting Authority (b) Ex-Officio	
* Term Kar sation Dates pose to 4/4/4 9 O Serves at Process of Arcanting Authority Ex-Officio Title Has the Board member appointed a designee? O Yes O No * Is this Member the Chair of the Board?	
* Term Exercation Dates poose to (a) 4/4 S (b) Serves at Processe of Areanting Authority (c) Ex-Officio Title (c) Has the Board member appointed a designee? (c) Yes (c) No	

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Other			~
* Appointed by?			
Other			~
* Confirmed by Senate?	•		
O yes O no 🖲 n/A			
* Complied with training	g requirement of Section 2	1824?	
● Yes ○ No			
# Has the Board member	r signed the acknowledge	nent of duciary duty?	
⊕ Yes ○ No			•
* Does the Board member	er also hold an elected or a	appoint the governmen	it position?
O Yes No			
* Does the Board member	er also hold an cic d or	inted min_pal gover	nment position?
O Yes ① No			
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PARIS Public Authorities Reporting Information System

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* Member's First Name	
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Middle Initial)
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O 162 O 140	
* Is this Member the Chair of the Board?	

* Nominated by?		
Other		v
* Appointed by?		
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* Confirmed by Senate?	?	
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-	g requirement of Section 2824?	
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O Yes ① No		
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Erie County Water Authority (0321)

New York State Comptroller THOMAS P. DINAPOLI PARIS Public Authorities Reporting Information System

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* Member's First Name	
Karl	
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J	
* Term Start Date 04/27/2017 * Term By station Date: 1005e a	MM/DD/YYYY
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Title	
Has the Board momber appointed a designee? ○ Yes ○ No	
* Is this Member the Chair of the Board? \bigcirc Yes \bigcirc No	
If yes, Chair designated by?	

State Comptroller S.P. DINAPOLI	PARIS Information System	Authorities Bud
* Nominated by?		
Other		v
* Appointed by?		
Other		<u> </u>
* Confirmed by Senate	2	
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* Has the Board member • Yes O No	er signed the acknowledgement of ductary duty?	
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O Yes No		
* Does the Board memb	ner also hold an elegad or strinted must pal gov	ernment position?
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PARIS Public Authorities Reporting Information System

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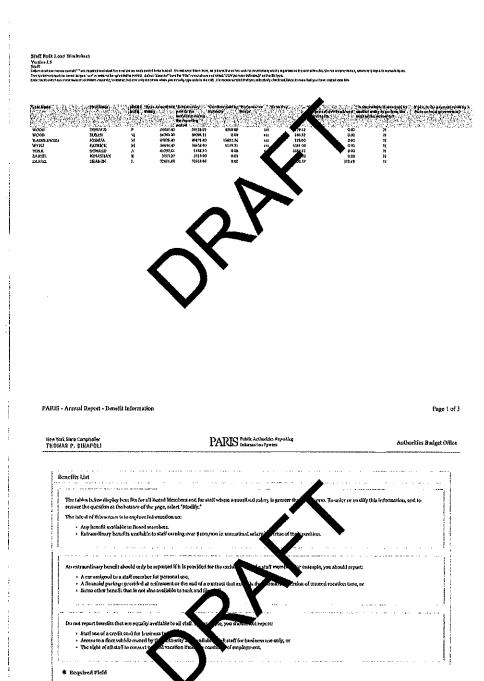
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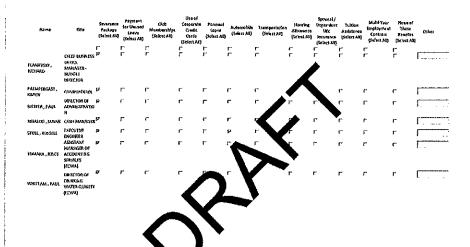


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PARIS - Annual Report - Descrit Information

Modify Return to Assess Report

3/19/2018

Page 3 of 3

Eric County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED Subsidiary/Component Unit Verification Subsidiary/Component Unit List * Required Field units that are active This list should include only those subsidiarie compo and whose information is included in the PARIS fified by this Authority. * Is this list accurate and comp ⊕ Yes ○ No ponent units of the Authority that * Are there other s SOFC led in t PARIS ports submitted by this Authority are active, not in ARIS? and not indepe ently filj reports i O Yes 💿 No nent Unit Status Save

Eric County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED Summary Financial Information Modify Delete Definitions SUMMARY STATEMENT OF NET ASSETS <u>Assets</u> Current Assets Cash and cash equivalents \$ 14,154,935.00 Investments 12,944,307.00 Receivables, r 5,066,187.00 Other 15,888,347.00 al Curren 48,053,776.00 Restrict investments 28,113,460.00 Long-term receivables, net 2,290,075.00 Other assets 4,562,398.00 **Capital Assets** Land and other nondepreciable property 9,203,839.00 Buildings and equipment 334,763,082.00 Infrastructure 301,608,157.00

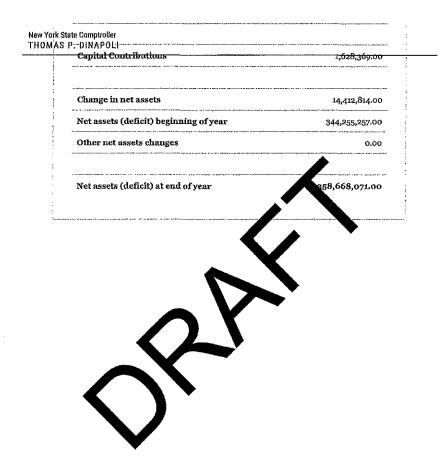
ate Compublishmulated depreciation P. DINAPOLI	265,353,084.00
- Wet capital assets	380,221,994.00
Total Noncurrent Assets	415,187,927.00
Total Assets	463,241,703.00
Liabilities	
Current Liabilities	
Accounts payable	6,2,,334.00
Pension contribution payable	0.00
Other post-employment benefits	0.00
Accrued liabilities	3,406,948.00
Deferred revenues	0.00
Bonds and notes sayable	9,862,757.00
Other long-term on the sist due within one year	1,373,712.00
To Curren Viability	20,914,751.00
Non vrent Liabilit	
Pension Intribut a payable	0.00
Other post-employment benefits	38,864,242.00
Bonds and notes payable	37,379,602.00
Long term leases	0.00
Other long-term obligations	7,415,037.00
Total Noncurrent Liabilities	83,658,881.00
Total Liabilities	104,573,632.00

https://portal.osc.state.ny.us/paris/wPDeGLo3mZDc584jMKDiOA/wPDfa

Net Asset (Deficit)	
Net Assets	
Invested in capital assets, net of related debt	332,979,635.0
Restricted	8,375,301.0
Unrestricted	17,313,135,0
Total Net Assets	358,668,071.0
	/
SUMMARY STATEMENT OF RECTUES, EXPERINET ASSETS	ES AND CHANGE IN
Operating Revenu	
Charges for serv	
annual and and a	72,740,365.0
Rental ling inc.	72,740,365.0 505,662.0
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ate Computation & amortization	12,823,738.00
Other operating expenses	12,881,574.00
Total Operating Expenses	59,631,359.00
Operating Income (Loss)	13,660,153.00
Nonoperating Revenues	
Investment earnings	524,424.00
State subsidies/grants	0.00
Federal subsidies/grants	00.00
Municipal subsidies/grants	0.00
Public Authority subsidies	0.00
Other nonoperating y	151,474.00
Total Nonoperating a sauce	675,898.00
Non-verating Experes	
Interest of other chancing charges	1,551,606.00
Subsidies to other public Authorities	0.00
Grants and donations	0.00
Other nonoperating expenses	0.00
Total Nonoperating Expenses	1,551,606.00
Income (Loss) Before Contributions	12,784,445.00

https://portal.osc.state.ny.us/paris/wPDeGLo3mZDc584jMKDiOA/wPDfa



Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Current Debt

* Required Field

If both questions below are answered "No," select "So and exit the Curr Debt function.

If Question 1 is "Yes" and Question 2 is "No," selecting then select the "Schedule of Debt" link and complete the schedule of unction.

If both questions are answered "Yes," the "Save," then the line with the "New Debt Issuances" link to complete the new do this and them text the "Schedule of Debt" link and complete the schedule of the fundamental schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule of the schedule

- * 1 Did the Author y have ay outstand 1g debt, including conduit debt, at any point during it response
- Yes No
- 2 If you has the Abourity housed any debt during the reporting period?
 No

Save

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THOMAS P. DINAPOLI

Brie Crounty Water Authority (eggar)
Josed Year End Date: 12/34/2019
Status: UNSUBMITTED

Schedulto of Debt

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Definitions

Action
Type of Debt (4) Statutory
Authorition State
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State
Obligation

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3/19/2018

PARIS - Annual Report - Schedule Of Debt

Page 2 of 3

w York Ste IOMAS	e Comptroller . DINAPOLI	State Moral Obligation	PARI	Public Authorides I Information System	Reporting		Authorities Budge	Off
		Olher State- Funded			_		:	
	****			1				
		Authority Obligation						
		Authority Debt - General Obligation		(
	View Modify	Authority Debt Revenue	0,00	51,558,381,00	09.0	8,590,000.00	42,968,384.00	
	****	Authority Debt - Other						
				T.				
		Condult	(
		Conduit Del	X			;		
		Condo Debt - Pilot Increment Financing	"					
			<i>-</i>					
		Total	0.00	51,558,384.90	6.00	8,590,000.00	42,968,384.00	
	< 60% (K)	Total 公司的证实基础		\$1,558,384.90 \$2,455.50 \text{2.14.426}		l		

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Page I of I

New York State Comptroller THOMAS P. DINAPOL!

Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real cope y acquisitions or disposals during the reporting period.

To change this statement select 'No Transaction

No Transactions

https://portal.osc.state.ny.us/paris/wPDeGLo3mZD-RYAsJmEKsA/wPDfa

> Brie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Personal Property Disposal List

In accordance with the Public Authorities Law, please proceed information on any personal property of the Authority having an estimate, wir market value in excess of \$5,000 that the Authority discussed of during reporting period.

New Bulk Load	No Disposals		
8 items found			
Action	Traction ate	le vice	Description
View Modify Del	01/12/	3,000.00	2012 Ford E250 Cargo Van
View Modify Delete	24/2017	7,000.00	2007 International 7400 Service Truck
Vict Modify Delete	5/11/2017	5,200.00	2007 John Deere Diesel Gator
View Modily ele	05/31/2017	7,200.00	2014 Ford Escape SUV
View Modify Delete	05/31/2017	8,600.00	2012 Dodge Caravan
View Modify Delete	06/06/2017	12,000.00	2012 Ford E250 Cargo Van
View Modify Delete	06/06/2017	8,300.00	2013 Ford Escape SUV
View Modify Delete	06/19/2017	8,200.00	2014 Ford Escape SUV
View Modify Delete	06/19/2017	8,300.00	2014 Ford Escape SUV
View Modify Delete	07/06/2017	12,925.00	2008 Ford F450 Supercab Pickup 4X4

Modify Delete Modify Delete Modify Delete Modify Delete Modify Delete Modify Delete Modify Delete Modify Delete	07/18/2017 08/10/2017 08/10/2017 08/10/2017 08/14/2017	14,300.00 8,445.00 12,500.00 7,100.00 20,100.00 13,712.00	2016 Chevrolet Equinox SUV 2012 Ford F150 Pickup 2012 Ford E150 Cargo Van 2013 Ford Escape SUV 2013 Ford 250 Pickup 4X4 2015 Ford 250 Pickup 4X4
Modify Delete Modify Delete Modify Delete Modify Delete Modify Delete	08/10/2017 08/10/2017 08/10/2017 08/14/2017 08/24/2017	12,500.00 7,100.00 20,100.00 13,712,00	2012 Ford E150 Cargo Van 2013 Ford Escape SUV 2013 Ford 250 Pickup 4X4 2013 Ford 250 Pickup 4X4
Modify Delete Modify Delete Modify Delete Modify Delete	08/10/2017 08/10/2017 08/14/2017 08/24/2017	7,100.00 20,100.00 13,712,00	2013 Ford Escape SUV 2013 Ford 250 Pickup 4X4 207 CAN Transit Connect
Modify Delete Modify Delete Modify Delete	08/10/2017 08/14/2017 08/24/2017	20,100.00	2013 Ford 250 Pickup 4X4 2014 Charl Transit Connect
Modify Delete Modify Delete	08/14/2017 08/24/2017	13,712,00	20 Transit Connect
Modify Delete	08/24/2017	<u> </u>	go Val
	·	25,100	2005 Caterpilla 6D
Modify Delete	08/04/0019	_	Backhoe
	00/24/201/	24,70	2015 Chevrolet Silverado 2500 Pickup 4X4
Modify Delete	08/24/2017	200	2. Ford F250 Pickup 4X4
Modify Delete	09/26/2017	600.00	2013 Ford F150 Pickup 4X4
Modify Delete	09/26/2 7	6,100.00	2015 Chevrolet Silverado 2500 Pickup 4X4
Modify Delete	6/2017	25,000.00	2011 International 7400 Dump Truck
Modify Delete	2/05/2017	11,995.98	2013 Ford E150 Cargo Van
Ma & Delete	2/05/2017	12,375.00	2013 Ford E150 Cargo Van
Modify .	12/12/2017	11,100.00	2013 Ford E150 Cargo Van
Modify Delete	12/12/2017	12,100.00	2012 Ford E250 Cargo Van
Modify Delete	12/12/2017	12,150.00	2005 Gehl SL6640 Skidsteer
Modify Delete	12/21/2017	10,400.00	2013 Ford Transit Connect Cargo Van
_	Modify Delete Modify Delete	Modify Delete 12/12/2017 Modify Delete 12/12/2017 Modify Delete 12/21/2017	Modify Delete 12/12/2017 12,100.00 Modify Delete 12/12/2017 12,150.00 Modify Delete 12/21/2017 10,400.00

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Eric County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

View Property Documents

- * Required Field
- * 1 In accordance with Section 2896(3) of PAL, the Authority a equired to prepare a report at least annually of all real property of the Authory. Has this report been prepared?
- Yes No

If Yes, provide the URL link to the document b

http://www.ecwa.org/procurementr

- * 2 Has the Authority prepared polices, process, or guidelines regarding the use, awarding, monitoring, and recording of contracts for the acquisition and disposal of property.
- **●** Yes No

If Yes, provide the U. lip dent below:

http://www.org/pk_rementreports

- * 3. Accordance we a Section 2896(1) of PAL, has the Authority named a controlling officer will shall be responsible for the Authority's compliance with an anti-officement of such guidelines?
- Yes

Modify

PARIS - Procurement Report

Page 1 of 1

New York State Comptroller THOMAS P. DINAPOLI PARIS Public Authorities Reporting

Authorities Budget Office

Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Procurement Report Instructions

Sections 2879 and 2824(e) of the Public Amborities Law require public Authorities to opt and annually review and approve comprehensive procurement guidelines and reports.

To enter this information, select from the menu on the left.

The required information can be entered and saved, but the Authority is monosidered be in compliance until the CEO, CFO or another designated official acknowledges that the information control and in this submission is complete and accurate.

To submit this information, select and complete the Procurem Report Submittal link.

Cancel

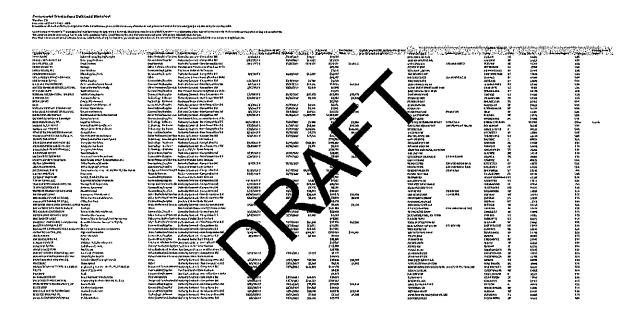
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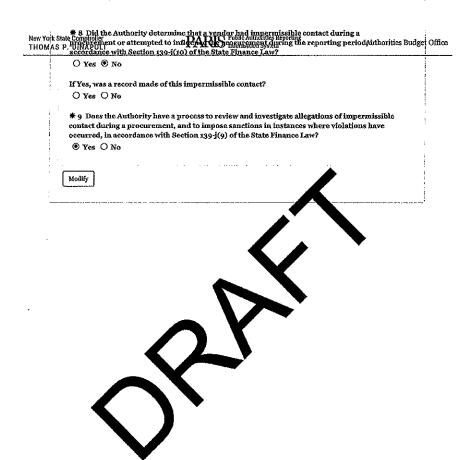
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3/19/2018

New York State Comptroller THOMAS P. DINAPOLI PARIS Information System

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PARTS Public Authorities Reporting Information System

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Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Investment Report Instructions

Section 2925 of the Public Authorities Law requires public Authorities to adopt and approve comprehensive investment guidelines and reports.

To enter this information, select from the menu on the left.

The required information can be entered and saved, but the Authority is mornisidered the in compliance until the CEO, CFO or another designated official acknowledges that the aformation control of in this submission is complete and accurate.

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> Erie County Water Authority (0321) Fiscal Year End Date: 12/31/2017 Status: UNSUBMITTED

Certified Financial Audit Instructions

Section 2802 of the Public Authorities Law requires public for none to submit a copy of their annual independent audit report, performed by a certifies a blic accounting furm in accordance with generally accepted sovernment audith standards.

To enter this information, select from the menu cone left.

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PARIS Public Authorities Reporting Information System

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Motion by Mr. Simmeth seconded by Mr. Schad and carried that the meeting adjourn.

Jøseph T. Burns

Secretary to the Authority

TF